

RIIWHS205D Control Traffic with Stop-Slow Bat

Currency of Industry Practice

Version history

Version	Document status and nature of amendment	Date
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Introduction

To renew your traffic controller accreditation in Queensland, you are required to successfully complete the Transport and Main Roads (TMR) approved training program and demonstrate currency of industry practice as a Traffic Controller. Your Traffic Controller Industry Authority Card must be renewed **every three (3) years**. It is your responsibility to ensure that you maintain current accreditation when performing traffic controller duties.

Traffic control duties must not be undertaken if your Traffic Controller Industry Authority Card has expired

The renewal process is designed to ensure you can demonstrate the skills and knowledge required to work safely as a Traffic Controller and to make sure that traffic controllers are competent and up-to-date. Vocational competency is defined as broad industry knowledge and experience, usually combined with a relevant industry qualification. A person who has vocational competency will be familiar with the content of the vocation and will have relevant current experience in the industry.

Currency of industry practice requirements

You are required to supply:

- a copy of your current Traffic Controller Industry Authority Card
- evidence of your currency and competency.

Currency of industry practice means you, the traffic controller, have performed stop/slow bat operations for a minimum of 32 hours in the last 12 months, and can demonstrate the minimum knowledge requirements for controlling traffic.

You must complete this form and provide (attach) the following **minimum** evidence to prove that you meet the required 32 hours of actual stop/slow bat operations in the last 12 months:

1. work docket/SWMS, risk assessment participation or pre-start documentation
2. a letter or Third Party Report from your employer detailing the type of work performed
3. a signed declaration (p.5 onwards)
4. undertake a theory renewal exam.

You may also be required to undertake a practical challenge test to verify your currency of industry practice. The assessment of your currency of industry practice evidence is at the discretion of the Registered Training Organisation.

When providing evidence ensure that it:

- demonstrates current skills and knowledge
- demonstrates competence over a period of time
- demonstrates repeatable competence
- is the work of the candidate (you)
- can be verified.

Traffic Control - Proof of Currency of Industry Practice

Candidate name: _____

Submission date: _____

Daytime phone number: _____

Traffic Control Authority Card no.: _____ Expiry date: _____

Traffic Controller Accreditation (years/months): _____

Candidate industry experience (years/months): _____

White Card number: _____ Date issued: _____

Currency of industry practice includes traffic control work performed on any of the following:

Two-way road:

- Multi lane undivided road
- Multi lane divided road

Lane closure on open road roadway:

- Two-way road
- Multi lane undivided road
- Multi lane divided road
- Entrance to a construction site to allow site vehicles to enter and leave

Controlling traffic at:

- Bridge works
- Railway crossing
- Signalised intersection (signals turned off)
- Intersection (Stop/Give Way signs are covered)
- Stop/slow on two-way roads
- Stop/slow on multi lane roads
- Other (please state)

The Traffic Controller must provide evidence that meets all of following requirements

<p>1. Plan and prepare</p>	<p>1.1 Access, interpret and apply site traffic plan procedures and ensure the work activity is compliant</p> <p>1.2 Obtain, confirm, clarify and apply work instructions</p> <p>1.3 Obtain, confirm, clarify and apply safety requirements</p> <p>1.4 Identify, obtain and implement signage and devices</p> <p>1.5 Select tools and equipment, check for serviceability and rectify or report any faults</p> <p>1.6 Identify, confirm, clarify and apply environmental protection requirements</p>
<p>2. Control traffic</p>	<p>2.1 Position or confirm temporary traffic signs and barriers</p> <p>2.2 Direct traffic correctly</p> <p>2.3 Control vehicles and pedestrian traffic and ensure safety</p> <p>2.4 Monitor traffic, make adjustments for changing conditions and position waiting vehicles for smooth traffic flow</p> <p>2.5 Use hand held stop/slow bats</p> <p>2.6 Use visibly clear and unobstructed hand signals</p> <p>2.7 Report traffic offenders</p>
<p>3. Operate communication devices</p>	<p>3.1 Adjust communication device controls for optimum reception/transmission results</p> <p>3.2 Transmit messages clearly and concisely</p> <p>3.3 Maintain communication device power supply</p> <p>3.4 Check communications contact after nominated period of non-contact</p>
<p>4. Clean up</p>	<p>4.1 Remove or cover signs and devices sequentially to provide warning to motorists during shutdown</p> <p>4.2 Clean, check, maintain and store tools and equipment</p>

Currency of industry practice evidence

Evidence type:

Date:

Time/hours:

Site address:

Name and address of the company the work was performed for:

Type of duties performed:

I declare that the information and evidence provided is true and accurate:

Candidate signature: _____ Date: _____

Currency of industry practice evidence

Evidence type:

Date:

Time/hours:

Site address:

Name and address of the company the work was performed for:

Type of duties performed:

I declare that the information and evidence provided is true and accurate:

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I declare that the information and evidence provided is true and accurate:

Candidate signature: _____ Date: _____

Currency of industry practice evidence

Evidence type:

Date:

Time/hours:

Site address:

Name and address of the company the work was performed for:

Type of duties performed:

I declare that the information and evidence provided is true and accurate:

Candidate signature: _____ Date: _____

RTO Assessor Verification Form

Instructions to the Assessor

The Currency of Industry Practice Evidence Verification Form is to be used to verify the evidence submitted in the Currency of Industry Practice document (candidate's use).

The evidence provided in the Currency of Industry Practice document must confirm that the Traffic Controller is able to demonstrate they have valid, sufficient, authentic and current skills and knowledge relevant to the unit.

In making the assessment judgement the assessor is to confirm that the evidence provided by a Traffic Controller:

- directly relates to the competency being assessed
- is sufficient to allow the assessor to make a valid judgement
- is the Traffic Controller's own work
- shows currency of the skills and knowledge required.

The evidence must meet the rules of evidence:

Validity	The evidence presented demonstrates the Traffic Controller has the skills, knowledge and attributes as described in the module or unit of competency and associated assessment requirements.
Sufficiency	The quality, quantity and relevance of evidence presented enables a judgement to be made of a Traffic Controller's competency.
Currency	The evidence presented is from either the present or the very recent past.
Authenticity	The evidence presented for assessment is the Traffic Controller's own work.

How to verify Currency of Industry Practice evidence?

When verifying evidence ensure that it:

- reflects the skills, knowledge and attributes defined in the unit of competency
- shows application of the skills in the context described in the range statement in the unit of competency
- demonstrates competence over a period of time
- demonstrates repeatable competence
- is the work of the candidate
- can be verified
- demonstrates the candidate's current skills and knowledge.

Minimum evidence requirements:

- work dockets/SWMS, risk assessment participation or pre-start documentation (circle which apply)
- a letter or Third Party Report from your employer detailing the type of work performed (circle which apply)
- the candidate has signed each declaration
- the candidate has undertaken the theory renewal exam.

RTO assessor's name:
Date:
Signature:
Assessor notes regarding how verification occurred <i>Where insufficient or unclear information is provided by the candidate, the assessor is to clarify by contacting the third party/employer company evidence provider. The information gathered is to be transcribed in this section. The assessor may ask additional questions of the candidate to clarify findings, or to seek additional information that is then used towards making a final judgement.</i>
List any additional evidence methods utilised to verify currency and competency and justify your choice of method (refer to Traffic Control Renewal guidelines).
Candidate name:
COIP accepted COIP not accepted (circle your decision)
Provide the rationale for your judgement decision: